

## Public and Active Transport Committee MINUTES

---

Minutes of an ordinary meeting of the Public Transport Committee held in the Council Chamber, Level 2 Philip Laing House, 144 Rattray Street, Dunedin on Wednesday 7 February 2024, commencing at 3:02 PM. [Link to meeting on YouTube](#)

### PRESENT

**Cr Andrew Noone** *(Chairperson)*

Cr Gary Kelliher

Cr Michael Laws

Cr Kevin Malcolm

Cr Lloyd McCall

Cr Tim Mepham

Cr Bryan Scott

Cr Alan Somerville

Cr Elliot Weir

Cr Kate Wilson

### APOLOGIES

Cr Alexa Forbes

Cr Gretchen Robertson

## **1. WELCOME**

Cr Noone welcomed Councillors, members of the public and staff to the meeting at 3.02PM and opened with a karakia. Staff present included Richard Saunders (Chief Executive), Nick Donnelly (GM Corporate Services), Anita Dawe (GM Policy and Science), Gavin Palmer (GM Operations), Amanda Vercoe (GM Governance, Culture and Customer), Trudi McLaren (Governance Support), Lorraine Cheyne (Manager Transport), Julian Phillips (Implementation Lead Transport), Varghese Thomas (Senior Transport Planner Transport), Jack Cowie (Transport Planner Transport) and Gemma Wilson (Senior Operations Analyst Public Transport).

## **2. APOLOGIES**

**Resolution: Cr Noone Moved, Cr Kelliher Seconded:**

*That the apologies for Cr Forbes and Cr Robertson be accepted.*

**MOTION CARRIED**

## **PUBLIC FORUM** *(Additional Item)*

Sarah Davie-Nitis and Paul Coffey were present to speak regarding Dunedin Tracks and Trails. Following an opportunity for questions, Cr Noone thanked both for attending. Cr Wilson sat back from the meeting table at this time.

## **3. CONFIRMATION OF AGENDA** *(taken as Item 4)*

Mr Saunders updated the Committee on recent advice he and his staff had received regarding Item 7.3 Dunedin Fares and Frequency Business Case and this item was withdrawn from the agenda due to further information being received from NZTA to be considered and the report updated further before it was returned to this committee.

The remainder of the agenda was confirmed as published.

**Resolution: Cr Noone Moved, Cr Weir Seconded**

*That the agenda Item 7.3 'Dunedin Fares and Frequency Business Case' be withdrawn from the agenda and tabled at a future meeting.*

**MOTION CARRIED**

## **4. DECLARATIONS OF INTERESTS** *(taken as Item 5)*

The Chair reminded the Committee of their obligations to work through their conflicts of interest.

## **5. CONFIRMATION OF MINUTES** *(taken as Item 6)*

**Resolution: Cr Wilson Moved, Cr Weir Seconded**

*That the minutes of the Public and Active Transport meeting held on 9 November 2023 be received and confirmed as a true and accurate record.*

**MOTION CARRIED**

## **6. ACTIONS FROM RESOLUTIONS OF THE COMMITTEE** *(taken as Item 7)*

There were no open actions from resolutions of the Committee to review.

## **7. MATTERS FOR CONSIDERATION** (*taken as Item 8*)

### **7.1. Transport Operating Environment**

This report highlighted and/or summarised recent activities including legislative and policy changes impacting on Council's transport operating environment. The report also updated the Committee on recent and upcoming public and active transport workstreams.

Lorraine Cheyne (Manager Transport) and Varghese Thomas (Senior Transport Planner) were present to speak to the report and respond to questions.

#### **Resolution PAT24-102: Cr Kelliher Moved, Cr Wilson Seconded**

*That the Committee:*

- 1) **Notes** this report.

#### **MOTION CARRIED**

### **7.2. Public Transport Network Performance Report Q1-Q2 2023/24**

The purpose of this report was to update the Committee on the performance of its Public Transport (bus and ferry) and Total Mobility services for the first half, Q1 and Q2, of the 2023/24 financial year, being 1 July to 31 December 2023. This report also presented a review of customer feedback for the same period, together with the results of the recent Mosgiel (route 77) passenger survey.

Lorraine Cheyne (Manager Transport), Jack Cowie (Transport Planner), Julian Phillips (Implementation Lead Transport) and Gemma Wilson (Senior Operations Analyst Public Transport) were present to speak to the report and respond to questions.

#### **Resolution PAT24-103: Cr Wilson Moved, Cr Malcolm Seconded**

*That the Committee:*

- 1) **Notes** the report summarising public transport activity in Otago for the first two quarters of the 2023/2024 year.

#### **MOTION CARRIED**

### **7.3. Dunedin Fares and Frequency Business Case**

Item withdrawn from agenda.

### **7.4. Queenstown Public Transport Business Case Update**

This paper presented the Queenstown Public Transport Business Case to the Committee and recommended it be sent to full Council for endorsement.

Lorraine Cheyne (Manager Transport), Varghese Thomas (Senior Transport Planner), Shaun Hubbard (MWH New Zealand Ltd) (online) and Eric Whitfield (WSP New Zealand Ltd) (online) present to speak to the report and respond to questions.

#### **Resolution PAT24-104: Cr Weir Moved, Cr Wilson Seconded**

*That the Committee:*

- 1) **Notes** this report.
- 2) **Recommends** to Council that it endorses the Queenstown Public Transport Business

- Case.*
- 3) **Notes** the financial, management and commercial cases are only in final draft form.

**MOTION CARRIED**

**7.5. Transport Procurement Strategy**

The purpose of this report was to recommend Council endorsement of the Transport Procurement Strategy 2024-2027.

Lorraine Cheyne (Manager Transport) and Jack Cowie (Transport Manager) were present to speak to the report and respond to questions.

**Resolution PAT24-105: Cr Weir Moved, Cr Somerville Seconded**

*That the Committee:*

- 1) **Notes** that:
- a. *In order to receive Waka Kotahi funding for transport procurement activities, Council must have an up-to-date Transport Procurement Strategy*
  - b. *Council is mandated to take a strategic approach to procurement in order to achieve best value for money*
  - c. *The current procurement environment has significant uncertainties around the implementation of the Sustainable Public Transport Framework, the change of government, and risks around service growth and electrification*
- 2) **Recommends** that Council endorse the Transport Procurement Strategy 2024-2027
- 3) **Recommends** that Council delegate authority for the Chief Executive to finalise the Transport Procurement Strategy, with minor editorial changes, prior to submission of the document for NZTA endorsement.

**MOTION CARRIED**

**8. CLOSURE** *(taken as Item 9)*

There was no further business and Cr Noone declared the meeting closed at 5:00 pm.



Chairperson

9 May 2024

Date