

Communications Committee 20190501 Attachments

8.1. Minutes.....	2
8.1.1. Minutes Communications Committee Meeting 20190320.....	2

Minutes of a meeting of the
Communications Committee held in the
Council Chamber at Philip Laing House,
144 Rattray Street, Dunedin on
Wednesday 20 March 2019, commencing at 2:30 p.m.

Membership

Cr Michael Deaker	<i>(Chairperson)</i>
Cr Carmen Hope	<i>(Deputy Chairperson)</i>
Cr Graeme Bell	
Cr Doug Brown	
Cr Trevor Kempton	
Cr Michael Laws	
Cr Ella Lawton	
Cr Sam Neill	
Cr Andrew Noone	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Stephen Woodhead	

Welcome

Cr Deaker welcomed Councillors, members of the public and staff to the meeting.

1. APOLOGIES

Resolution

That the apologies for Councillor Noone be accepted.

Moved: Cr Neill
Seconded: Cr Hope
CARRIED

2. LEAVE OF ABSENCE

No leaves of absence were requested.

3. ATTENDANCE

Sarah Gardner (Chief Executive)
Nick Donnelly (General Manager Corporate and Chief Financial Officer)
Andrew Newman (Acting General Manager Policy, Science and Strategy)
Gavin Palmer (General Manager Operations)
Sally Giddens (General Manager People, Culture and Communications)
Peter Fitzjohn (Acting Director Stakeholder Engagement)
Lisa Gloag (Manager Communications and Engagement)
Liz Spector (Committee Secretary)

4. CONFIRMATION OF AGENDA

The agenda was confirmed as tabled.

5. CONFLICT OF INTEREST

No conflicts of interest were advised.

6. PUBLIC FORUM

No public forum was held.

7. PRESENTATIONS

No presentations were conducted.

8. CONFIRMATION OF MINUTES

8.1. Minutes

Resolution

That the minutes of the meeting held on 31 January 2019 be received and confirmed as a true and accurate record.

Moved: Cr Deaker
Seconded: Cr Scott
CARRIED

9. ACTIONS

Status report on the resolutions of the Communications Committee

10.1 ECO Fund Applications – January 2019	31/01/2019	1) Receives this report. 2) Approves the funding recommendations of the ECO Fund decision panel for the following applications to a value of \$73,666 as per attached summary sheet of projects: Applications under \$5,000 Applications over \$5,000	IN PROGRESS
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10. MATTERS FOR COUNCIL DECISION

10.1. Waterwise

Lisa Gloag, Manager Community Engagement introduced the report to the Councillors. She said there is an opportunity for Otago to apply to become a Regional Centre of Expertise (RCE) on education for sustainable development under the United Nations University, and for the Otago Regional Council to be a partner in this RCE.

Ms Gloag said the ORC is already participating in a number of existing work programmes that align with and can be incorporated into the RCE, such as sustainability, climate change and sustainable water management. She asked the Committee for a Letter of Support and to designate a delegate to attend the 9 April meeting to establish the application to become a Regional Centre of Expertise. Cr Deaker designated Cr Bryan Scott to attend the meeting. There was no further discussion and Cr Deaker made a motion.

Resolution

That the Council:

- 1) **Agrees** to support the application to be a Regional Centre of Expertise and to send Councillor Bryan Scott of ORC to the 9 April 2019 meeting at Cromwell Polytechnic.
- 2) **Delegates** the signing of a letter of support for the application to become a Regional Centre of Expertise.

Moved: Cr Deaker

Seconded: Cr Neill

CARRIED

11. MATTERS FOR NOTING

11.1. Director's Report on Progress

Peter Fitzjohn, Acting Director Stakeholder Engagement, summarised the report to the committee members which provided a summary of Communications Stakeholder Engagement activity between 24 January 2019 and 13 March 2019 and detailed the next steps. He said his team will focus on three key strategic priorities including strategic communications and stakeholder engagement which will allow for improved visibility and forward planning by Council, bolstering internal communications to support the ORC through a period of structural and culture change, and improvements to customer services.

Cr Deaker thanked Mr Fitzjohn for the work he has put into getting this structure in place. He said it sets out a good direction for the ORC going forward. After a general discussion, Cr Deaker asked for a motion.

Resolution

That the Council:

- 1) **Receives** this report.

Moved: Cr Hope
Seconded: Cr Kempton
CARRIED

12. NOTICES OF MOTION

No Notices of Motion were advised.

13. CLOSURE

The meeting was declared closed at 02:47 pm.

Chairperson