

Gravel Pre-application Form



Phone: 0800 474 082

Website: www.orc.govt.nz

Gravel evaluation forms provide an opportunity for us to help you understand river function, form and gravel sustainability on site before you apply for consent. Processing an application for gravel take will be generally simpler, quicker and less costly if the applicant has already sought the council's advice river function, form and gravel sustainability before making an application.

Once completed, this can be attached to your application for consent.

Contact Details:

I am the (please tick)	Property Owner(s)	<input type="checkbox"/>	Prospective Purchaser	<input type="checkbox"/>
	Lessee	<input type="checkbox"/>	Agent/Consultant	<input type="checkbox"/>
	Developer	<input type="checkbox"/>	Other	<input type="checkbox"/>

Full Name:
(Please write all names in full)

Company Name:
(If applicable)

Postal Address:

Post Code:

Phone:

Mobile Phone:

Email:

Please provide a valid and clear email address. Otago Regional Council is moving to a paperless system – therefore any correspondence will be sent via email, unless you request a paper copy.

If you prefer contact by post please tick here

Cost of a Pre-application Service

The costs related to this service include; administration, research, meeting time, taking minutes, distribution of meeting notes, and follow up advice. Pre-applications typically require 2-4 hours to complete the above actions. 30 minutes of work carried out by the Consents Planner is free of charge. The remaining work is charged at the relevant staff member's hourly rate in accordance with the fees and charges schedule.

Application Site Details:

Site/Street Address:

Town/Location:

Legal Description (Found on your rates notice or Record of Title):

Please answer the following:

There are structures or flood protection works in/over/next to the water body the vicinity of the proposed works	Yes/no
Cross flowing water with heavy vehicles	Yes/no
Extract from flowing water	Yes/no
Extract below water level	Yes/no
Damage trees on the river bed or in the riparian area	Yes/no
Crush gravel on the site	Yes/no
Take or discharge water as part of the operation	Yes/no
The site has been used for gravel extraction within the last 10 years	Yes/no

Previous Advice Tick here if N/A

Please indicate whether you have previously discussed your application with Council. If this is the case, list any relevant staff and allocated reference number below:

Type of Consent(s) and nature of the enquiry

Please provide a description of the proposed activity and any details of the intended application, including what consent(s) are being sought (to the extent known).

Specific Advice Sought

Please describe as specifically as you can the matters you are seeking advice on. This will help us decide what technical experts may be required to attend any meeting.

- What rules apply
- Engineering
- Natural hazards.
- Current volume of gravel already allocated within the river system
- How much gravel is currently available at the site and will it sustain the proposed extraction

Other – please specify below:

Plans of the Proposed Activity

Tick here if N/A

Please attach to-scale plans of the proposed gravel extraction site.

Billing Details

This identifies who will be receiving any invoices associated with processing this pre application advice request. By signing below you agree that you are responsible for all outstanding fees incurred during consent processing.

Name:

Postal Address:

Post Code:

Phone:

Mobile Phone:

Email:

Signature

I/We understand that this gravel evaluation service is not free, and Council will charge me/us all costs that are actually and reasonable, incurred in the provision of this pre-application service. Without limiting Otago Regional Council's legal rights, if any actions are necessary to recover unpaid processing costs or fees associated with this pre application advice request, including debt recovery fees, I/we agree to pay all costs of recovering those costs. If this application is made on behalf of a company, society (incorporated or unincorporated) or trust, in signing this application I/we acknowledge that:

- I am/we are authorised to seek this information on behalf of that company, society or trust; and
- The company, society or trust will pay the actual and reasonable costs of this information being supplied, including any debt recovery costs.

By signing this form, I hereby certify that, to the best of my knowledge and belief, the information given in this application is true and correct.

Signed by Applicant/s: Dated:

Signed by Agent: Dated:

Name and Role:
(Please print)

The advice you will receive from Council is limited to the information you provide in this application any further information you may supply at a pre application meeting. Our advice is relevant to the provisions of any plan or proposed plan in existence at the time of the pre application meeting. Council does not accept any legal liability for any advice or view expressed by Council at the pre application meeting and any advice or view expressed is subject to further reconsideration by Council after the application is lodged. Prior to lodging any application under section 88 of the Resource Management Act, applicants are advised to seek their own independent legal and planning advice in relation to all matters related to their application, including those covered by the pre application meeting.

Please note, that any information provided to a council may be required to be disclosed under the Local Government Official Information and Meetings Act 1987, unless there is a good reason to withhold the information under the Act (such as preventing unreasonable prejudice to someone's commercial position).

