



# Finance Committee Agenda - 20 February 2025

Meeting conducted in the Council Chamber at Lvl 2, Philip Laing House  
144 Rattray St, Dunedin Live streamed at on the [ORC YouTube Channel](#)

## Members:

- Cr Kevin Malcolm (Co-Chair)
- Cr Tim Mephram (Co-Chair)
- Cr Alexa Forbes
- Cr Gary Kelliher
- Cr Michael Laws
- Cr Lloyd McCall
- Cr Andrew Noone
- Cr Gretchen Robertson
- Cr Alan Somerville
- Cr Elliot Weir
- Cr Kate Wilson

Senior Officer: Richard Saunders Chief Executive

Meeting Support: Kylie Darragh, Governance Support Officer

20 February 2025 09:00 AM

## Agenda Topic

## Page

### [Agenda](#)

1

#### 1. WELCOME

#### 2. APOLOGIES

There were no apologies received at the time of the agenda publication.

#### 3. PUBLIC FORUM

No requests to speak at Public Forum were received at the time of agenda publication.

#### 4. CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

#### 5. DECLARATIONS OF INTEREST

Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have. [Councillor Register of Interests](#) is published to the ORC website.

6. PRESENTATIONS

No presentations were received at the time of agenda publication.

7. CONFIRMATION OF MINUTES

3

Confirmation of the Finance Committee minutes of 6 November 2024 as a true and accurate record.

8. ACTIONS

There are no current open actions for this Committee.

9. MATTERS FOR CONSIDERATION

6

9.1 Quarterly Finance Report - 31 December 2024

6

To present Council's Financial Reports for December 2024 being Quarter 2 of the 2024-25 financial year.

9.1.1 Statement of Comprehensive Revenue Expenditure December 2024

10

9.1.2 Statement of Financial Position December 2024

18

9.1.3 Treasury Report December 2024

19

9.2 Activity Performance as at Quarter 2 2024-25

20

To present the Council's Activity Performance Reports for the 6-month period ended 31 December 2024.

9.2.1 Activity Performance Report as at Quarter 2 2024-25

24

10. CLOSURE



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## Finance Committee MINUTES

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**Minutes of an ordinary meeting of the Finance Committee held in the Council Chamber, Level 2 Philip Laing House, 144 Rattray Street, Dunedin on Wednesday 6 November 2024, commencing at 10:00 AM.**

<https://www.youtube.com/live/Gtn0qUUUMvI?si=NVGOMoSvB8a9RhqH>

### **PRESENT**

Cr Tim Mepham *(Chairperson)*  
Cr Alexa Forbes *(Online)*  
Cr Gary Kelliher  
Cr Michael Laws *(Online)*  
Cr Kevin Malcolm  
Cr Lloyd McCall  
Cr Andrew Noone  
Cr Gretchen Robertson  
Cr Alan Somerville  
Cr Elliot Weir  
Cr Kate Wilson *(Online)*

## 1. WELCOME

Chair Mephram welcomed Councillors, members of the public and staff to the meeting at 10 am with karakia. Staff present included Richard Saunders (Chief Executive), Nick Donnelly (GM Finance), Anita Dawe (GM Regional Planning and Transport), Tom Dyer (GM Manager Science and Resilience) Joanna Gilroy (GM Environmental Delivery), Tami Sargeant (GM People and Corporate) Amanda Vercoe (GM Strategy and Customer, Deputy CE), Kylie Darragh (Governance Support), Mike Roesler (Manager Corporate Planning) and Vanessa Vidallon (Corporate Planning Business Partner).

## 2. APOLOGIES

Cr Wilson noted her apologies for an early departure.

## 3. PUBLIC FORUM

No requests to address the Committee under Public Forum were received.

## 4. CONFIRMATION OF AGENDA

The agenda was confirmed as published.

## 5. DECLARATIONS OF INTERESTS

No changes to Councillor Declarations of Interests were noted.

## 6. PRESENTATIONS

No presentations were held.

## 7. CONFIRMATION OF MINUTES

**Resolution: Cr Malcolm Moved, Cr Weir Seconded**

*That the minutes of the (public portion of the) meeting held on 8 August 2024 be received and confirmed as a true and accurate record.*

**MOTION CARRIED**

## 8. ACTIONS

There are currently no open actions for this committee.

## 9. MATTERS FOR CONSIDERATION

### 9.1. Quarterly Finance Report - 30 September 2024

[YouTube 9:45] This report presented Council's Financial Reports for the quarter ended 30 September 2024 being the first quarter of the 2024-25 financial year. Nick Donnelly, General Manager Finance, was available to respond to questions on the report.

**Resolution FIN24-152: Cr Malcolm Moved, Cr Kelliher Seconded**

*That the Finance Committee:*

1. **Notes** this report and the attached Financial Reports for the period 1 July 2024 to 30 September 2024 (quarter 1 of the 2024-25 financial year).

**MOTION CARRIED**

### 9.2. Rates Strike Collection - 31 October 2024

[YouTube 30:00] This report provided the Finance Committee with an update on rates struck for the 2024/25 financial year. Nick Donnelly, General Manager Finance, was available to respond to questions on the report. There was an addition to the resolution.

#### Resolution FIN24-153: Cr Malcolm Moved, Cr Robertson Seconded

*That the Finance Committee:*

1. **Notes** this report
2. **Recommends** to Council that staff are requested to prepare a paper for the Audit and Risk Sub-Committee meeting in December which identifies the cause of the rating issues, the response by the Chief Executive including notification to the public and Councillors and identifies any necessary process improvements to reduce operational and reputational risks to the organisation.

#### MOTION CARRIED

*Cr Wilson left the meeting at 10:53 am.*

### 9.3. Activity Performance Report - Quarter 1

[YouTube 1:00:10] This report presented the Council's Activity Performance Reports for the 3-month period ended 30 September 2024. This information had previously been included in the quarterly financial reporting, but to provide clarity of non-financial performance a separate report was created. Amanda Vercoe, General Manager Strategy and Customer, Mike Roesler, Manager Corporate Planning and Vanessa Vidallon, Corporate Planning Business Partner, were available to respond to questions.

#### Resolution FIN24-154: Cr Malcolm Moved, Cr Noone Seconded

*That the Finance Committee:*

1. **Notes** this report.
2. **Notes** the attached Activity Performance Report for the period 1 July 2024 to 30 September 2024 being quarter one of the 2024-25 financial year.

#### MOTION CARRIED

## 12. CLOSURE

There was no further business and Chair Mephram declared the meeting closed at 11:06 am

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

## 9.1. Quarterly Finance Report - 31 December 2024

<b>Prepared for:</b>	Finance Committee
<b>Report No.</b>	CS2501
<b>Activity:</b>	Governance Report
<b>Author:</b>	Sarah Munro, Finance Manager – Reporting Sean Geary, Management Accountant
<b>Endorsed by:</b>	Nick Donnelly, General Manager Finance
<b>Date:</b>	20 February 2025

### PURPOSE

- [1] To present Council’s Financial Reports for December 2024 being Quarter 2 of the 2024-25 financial year.

### EXECUTIVE SUMMARY

- [2] The actual surplus for the 6 months ending 31 December 2024 is \$7,484,000. This is \$3,410,000 ahead of the budgeted surplus of \$4,074,000.
- [3] Actual year to date revenue is \$3,722,000 ahead of budget mainly due to higher grants and subsidies which is \$3,166,000 ahead of budget. The grants and subsidies variance includes Public Transport of \$2,493,000 and Te Hākapupu of \$850,000.
- [4] Actual year to date expenditure is \$1,226,000 over budget mainly due to higher expenditure Public Transport which is \$1,900,000 over budget.
- [5] The forecast surplus for the full 2024-25 year is \$1,256,000. This is \$1,674,000 ahead of the budgeted deficit of -\$418,000. This includes an additional \$1,000,000 in other gains on investments which reflects the current year to date actual result.
- [6] Analysis of the actual and forecast surplus variances are provided in the discussion section of this paper.
- [7] The Statement of Financial Position shows Council has repaid the additional \$15 million in short term debt reported in the previous quarter and cash and cash equivalents has increased due to rates receipts on 31 October 2024. Further details of Council’s debt, cash and investments is provided in the Treasury Report.

### RECOMMENDATION

*That the Finance Committee:*

- a) **Notes** this report and the attached Financial Reports for December 2024 (Quarter 2 of the 2024-25 financial year).

### BACKGROUND

- [8] Financial progress over the 2024-25 financial year is reported to the Finance Committee on a quarterly basis.

- [9] This report includes the following attached reports:
- Statement of Comprehensive Revenue and Expense – shows operating surplus / deficit for year to date and forecast for the full financial year.
    - Results are compared to the budget included in year 1 of Council’s LTP 2024-34.
    - Shows results for Council as whole and by Groups of Activities.
    - The statements for each Group of Activities shows high level revenue and expenditure by Significant Activity.
  - Statement of Financial Position – balance sheet as at quarter end compared to previous year end (30 June 2024) and budget for the financial year-end (30 June 2025).
  - Treasury Report – detail of cash, investments and borrowings.

**DISCUSSION**

**Actual Year to Date**

- [10] The actual surplus for the 6 months ending 31 December 2024 \$3,410,000 ahead of the budgeted surplus of \$4,074,000.

The activities and reasons for this variance are:

Activity	Surplus / (Deficit) Variance \$'000	Comment
<b>Regulatory</b>	+650	Additional fees and charges revenue
<b>Regulatory</b>	+200	Less staff time
<b>Regional Policy &amp; Planning</b>	+350	Less staff time and opex spend
<b>Biodiversity &amp; Biosecurity</b>	+200	Less opex spend
<b>L&amp;W Science &amp; EM</b>	+375	Less opex spend
<b>Lower Clutha Flood &amp; Drainage</b>	-275	Unbudgeted flood repair spend
<b>Lower Taieri Flood</b>	+300	Unbudgeted contour channel grant funding
<b>River Management</b>	+400	Less staff time and opex across all schemes
<b>PT Dunedin</b>	+700	Includes additional fares \$250k plus grants
<b>PT Whakatipu</b>	+550	Mainly additional fares \$370k
<b>Property</b>	-150	Insurance, rent
<b>Information Technology</b>	-600	Licences, depreciation
<b>Finance</b>	+200	Rates penalties
<b>Treasury</b>	+900	Gain on investments
<b>Treasury</b>	-400	Interest income
<b>TOTAL</b>	<b>\$3,400</b>	

- [11] The forecast surplus for the full 2024-25 year is \$1,674,000 ahead of the budgeted deficit of -\$418,000. A number of the actual YTD variances flow through to year-end and are reflected in the forecast.

The activities and reasons for this variance are:

Activity	Surplus / (Deficit) Variance \$'000	Comment
<b>Regulatory</b>	+650	Actual YTD (as above)
<b>Regulatory</b>	+200	Actual YTD
<b>Regional Policy &amp; Planning</b>	+300	Actual YTD (less \$50k)
<b>Biodiversity &amp; Biosecurity</b>	+200	Actual YTD
<b>L&amp;W Policy &amp; Planning</b>	<b>+500</b>	<b>Underspend deferred to AP2025-26</b>
<b>L&amp;W Science &amp; EM</b>	-	Actual is timing and will be spent
<b>Lower Clutha Flood &amp; Drainage</b>	<b>-1,500</b>	<b>Flood repair spend increases over H2</b>
<b>Lower Taieri Flood</b>	+300	Actual YTD
<b>River Management</b>	+400	Actual YTD
<b>PT Dunedin</b>	<b>-350</b>	<b>Grant revenue forecast to decrease</b>
<b>PT Whakatipu</b>	<b>1,300</b>	<b>Grant revenue forecast to increase</b>
<b>PT Other</b>	<b>-250</b>	<b>Grant revenue forecast to decrease</b>
<b>Property</b>	<b>-250</b>	<b>Actual plus \$100k increased rent and R&amp;M</b>
<b>Information Technology</b>	-600	Actual YTD
<b>Finance</b>	+200	Actual YTD
<b>Treasury</b>	<b>+975</b>	<b>Actual plus \$75k (investment property gain)</b>
<b>Treasury</b>	-400	Actual YTD
<b>TOTAL</b>	<b>\$1,675</b>	

- [12] The key changes in forecast to the actual YTD variances are
- Land & Water Policy and Planning – costs are assumed to decrease from those budgeted for the LWRP. These costs have been included in the AP2025-26 as reserve funded as they have already been rated for this year.
  - Lower Clutha Flood & Drainage – unbudgeted flood repair cost
  - Public Transport – Dunedin and Other have reduced forecast grant revenue offset by increased grant revenue in Queenstown. The expected spend and levels of grant revenue in PT are still being reviewed and these amounts may change.

## CONSIDERATIONS

### Strategic Framework and Policy Considerations

- [13] Not applicable.

### Financial Considerations

- [14] Not applicable.

### Significance and Engagement Considerations

- [15] Not applicable.

### Legislative and Risk Considerations

- [16] Not applicable.



**Climate Change Considerations**

[17] Not applicable.

**Communications Considerations**

[18] Not applicable.

**NEXT STEPS**

[19] Not applicable.

**ATTACHMENTS**

1. SCRE and Activity Reports Dec-2024 [**9.1.1** - 8 pages]
2. Statement of Financial Position Dec-2024 [**9.1.2** - 1 page]
3. Treasury Report Dec-2024 [**9.1.3** - 1 page]

Statement of Comprehensive Revenue Expenditure						
Whole of Council	Actual	Year to Date Budget	Variance	Forecast	Full Year Forecast Budget	Variance
For the period ending: December						
<b>Revenue</b>						
Rates	32,437	32,446	(9)	64,883	64,893	(9)
Grants and subsidies	12,805	9,639	3,166	25,457	21,991	3,466
Dividends	9,278	9,000	278	18,278	18,000	278
Investment revenue	3,838	4,882	(1,045)	8,720	9,765	(1,045)
Other revenue	8,963	7,631	1,332	15,550	14,500	1,050
<b>Total revenue</b>	<b>67,321</b>	<b>63,599</b>	<b>3,722</b>	<b>132,889</b>	<b>129,149</b>	<b>3,740</b>
<b>Expenditure</b>						
Employee benefit expenses	19,327	19,787	461	39,136	39,574	438
Depreciation and amortisation	2,037	1,651	(386)	3,816	3,302	(514)
Finance costs	4,306	4,712	406	9,019	9,424	406
Other expenses	35,829	34,122	(1,707)	82,155	78,759	(3,396)
Internal Charges/Recoveries	-	0	0		0	0
<b>Total operating expenditure</b>	<b>61,498</b>	<b>60,272</b>	<b>(1,226)</b>	<b>134,126</b>	<b>131,060</b>	<b>(3,066)</b>
Other Gains/Losses	1,661	747	915	2,493	1,493	1,000
<b>Surplus/(Deficit)</b>	<b>7,484</b>	<b>4,074</b>	<b>3,410</b>	<b>1,256</b>	<b>(418)</b>	<b>1,674</b>
Total other Comprehensive Revenue and Expenses	7,484	4,074	3,410	1,256	(418)	1,674

Capital Expenditure Whole of Council	Year to Date			Full Year Forecast		
	Actual	Budget	Variance	Forecast	Budget	Variance
Information Systems	220	1,260	1,040	2,625	2,625	-
ORC Property - Operational	6	825	818	1,500	4,050	2,550
Vehicles	125	504	379	510	1,050	540
Finance	-	24	24	26	50	24
Health & Safety	1	-	(1)	1	-	(1)
Whare Runaka	82	-	(82)	6,870	5,600	(1,270)
<b>Corporate</b>	<b>434</b>	<b>2,613</b>	<b>2,179</b>	<b>11,531</b>	<b>13,375</b>	<b>1,844</b>
Air Monitoring	42	72	30	150	150	-
Biodiversity Science & Monitoring	-	48	48	100	100	-
Biosecurity	-	-	-	-	-	-
Environmental Management	-	-	-	-	-	-
Land & Water Science and Monitoring	334	254	(79)	530	530	-
<b>Environment</b>	<b>376</b>	<b>374</b>	<b>(2)</b>	<b>780</b>	<b>780</b>	<b>-</b>
Compliance Monitoring & Contaminated Sites	9	72	63	150	150	-
Harbour Management	6	21	15	21	21	0
Incident Response & Enforcement	-	4	4	8	8	(1)
Communications & Engagement	4	17	13	35	35	-
<b>Regional Leadership</b>	<b>19</b>	<b>113</b>	<b>95</b>	<b>214</b>	<b>213</b>	<b>(1)</b>
Emergency Management	1	-	(1)	-	-	-
Alexandra Flood Protection	-	-	-	-	-	-
East Taieri Drainage	30	48	18	-	100	100
Leith Flood Protection Scheme	6	72	66	80	150	70
Lwr Clutha Flood Protection & Drainage	249	144	(105)	40	300	260
Lwr Taieri Flood Protection Scheme	375	792	417	910	1,650	740
River Management - Dunedin	-	670	670	130	1,395	1,265
Scheme Oversight	-	-	-	-	-	-
Tokomariro Drainage	4	48	44	30	100	70
West Taieri Drainage	462	446	(15)	750	930	180
Flood & Low Flow Risk Management	-	-	0	-	-	0
Natural Hazards	(13)	-	13	-	-	-
<b>Safety and Resilience</b>	<b>1,112</b>	<b>2,220</b>	<b>1,108</b>	<b>1,940</b>	<b>4,625</b>	<b>2,685</b>
Public Transport - Dunedin	-	-	-	-	-	-
Public Transport - Wakatipu	-	-	-	-	-	-
<b>Transport</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Council Capital Expenditure</b>	<b>1,940</b>	<b>5,320</b>	<b>3,380</b>	<b>14,466</b>	<b>18,993</b>	<b>4,528</b>

COUNCIL - YEAR TO DATE	Revenue			Expenditure			Surplus / (Deficit)		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
Consents & Compliance	6,830	6,189	641	6,167	6,274	107	663	(85)	748
Governance & Community	6,688	6,675	13	6,384	6,477	93	304	198	106
Regional Plans & Policies	1,469	1,462	6	987	1,320	333	482	142	339
<b>REGIONAL LEADERSHIP</b>	<b>14,987</b>	<b>14,326</b>	<b>660</b>	<b>13,538</b>	<b>14,070</b>	<b>532</b>	<b>1,449</b>	<b>256</b>	<b>1,193</b>
Air	692	689	3	569	525	(44)	122	164	(41)
Biodiversity	3,803	4,137	(334)	2,588	3,105	517	1,215	1,033	182
Water	10,874	9,910	964	9,836	9,242	(594)	1,039	668	371
<b>ENVIRONMENT</b>	<b>15,369</b>	<b>14,736</b>	<b>633</b>	<b>12,993</b>	<b>12,872</b>	<b>(121)</b>	<b>2,376</b>	<b>1,864</b>	<b>512</b>
Emergency Management	1,894	1,865	29	1,842	1,853	11	53	12	41
Flood Protection	4,517	4,464	53	4,694	4,965	271	(177)	(501)	324
Natural Hazards	1,659	1,669	(10)	1,383	1,349	(34)	276	319	(44)
<b>SAFETY AND RESILIENCE</b>	<b>8,070</b>	<b>7,998</b>	<b>72</b>	<b>7,919</b>	<b>8,167</b>	<b>249</b>	<b>152</b>	<b>(169)</b>	<b>321</b>
Public Transport - Dunedin	15,393	13,055	2,338	13,849	12,216	(1,634)	1,544	839	705
Public Transport - Other	2,081	1,105	976	2,168	1,103	(1,065)	(87)	2	(89)
Public Transport - Wakatipu	5,900	6,150	(250)	5,110	5,909	799	789	241	549
Regional Land Transport Planning	276	346	(70)	204	351	147	71	(5)	76
Stock Truck Effluent Disposal	41	82	(41)	59	81	22	(17)	1	(19)
<b>TRANSPORT</b>	<b>23,691</b>	<b>20,738</b>	<b>2,952</b>	<b>21,391</b>	<b>19,660</b>	<b>(1,731)</b>	<b>2,300</b>	<b>1,078</b>	<b>1,222</b>
Homebase	-	-	-	86	(1)	(87)	(86)	1	(87)
Internal	1,424	1,268	156	1,569	810	(758)	(144)	458	(603)
Overheads	3,780	4,532	(752)	4,004	4,693	689	(223)	(161)	(63)
<b>CORPORATE</b>	<b>5,204</b>	<b>5,800</b>	<b>(596)</b>	<b>5,658</b>	<b>5,502</b>	<b>(156)</b>	<b>(454)</b>	<b>298</b>	<b>(752)</b>
<b>TOTAL COUNCIL</b>	<b>67,321</b>	<b>63,599</b>	<b>3,722</b>	<b>61,498</b>	<b>60,272</b>	<b>(1,226)</b>	<b>5,823</b>	<b>3,327</b>	<b>2,496</b>

REVENUE & EXPENSES	Year to Date			Full Year Forecast		
Regional Leadership	Actual	Budget	Variance	Forecast	Budget	Variance
<b>Revenue</b>						
Grants and subsidies	94	108	(14)	211	225	(14)
Other revenue	2,667	2,020	646	4,815	4,169	646
Rates	12,226	12,198	28	24,423	24,395	28
<b>Total revenue</b>	<b>14,987</b>	<b>14,326</b>	<b>660</b>	<b>29,450</b>	<b>28,789</b>	<b>660</b>
<b>Expenditure</b>						
Depreciation and amortisation	136	65	(71)	202	131	(71)
Employee benefit expenses	7,599	8,045	445	15,666	16,089	423
Internal Charges/Recoveries	3,274	3,214	(60)	6,488	6,428	(60)
Other expenses	2,528	2,746	218	6,321	6,187	(134)
<b>Total operating expenditure</b>	<b>13,538</b>	<b>14,070</b>	<b>532</b>	<b>28,677</b>	<b>28,836</b>	<b>158</b>
<b>Surplus/(Deficit)</b>	<b>1,449</b>	<b>256</b>	<b>1,193</b>	<b>772</b>	<b>(47)</b>	<b>819</b>

Significant Activities	Year to Date			Full Year Forecast		
	Actual	Budget	Variance	Forecast	Budget	Variance
<b>REGULATORY</b>						
<b>COMPLIANCE MONITORING &amp; CONTAMINATED SITES</b>						
Revenue	2,917	2,585	331	5,530	5,198	331
Expenditure	2,572	2,618	46	5,212	5,258	46
<b>CONSENT PROCESSING</b>						
Revenue	2,496	2,064	433	4,658	4,225	433
Expenditure	2,066	2,125	59	4,166	4,225	59
<b>HARBOUR MANAGEMENT</b>						
Revenue	447	473	(26)	924	949	(26)
Expenditure	445	471	25	924	949	25
<b>INCIDENT RESPONSE &amp; ENFORCEMENT</b>						
Revenue	970	1,067	(97)	2,038	2,135	(97)
Expenditure	1,083	1,060	(24)	2,159	2,135	(24)
<b>Surplus/(Deficit)</b>	<b>663</b>	<b>(85)</b>	<b>748</b>	<b>688</b>	<b>(60)</b>	<b>748</b>
<b>GOVERNANCE &amp; COMMUNITY</b>						
<b>COMMUNICATIONS &amp; ENGAGEMENT</b>						
Revenue	1,123	1,123	(0)	2,247	2,247	(0)
Expenditure	1,043	1,116	73	2,234	2,247	13
<b>CORPORATE PLANNING</b>						
Revenue	270	269	1	539	538	1
Expenditure	233	266	33	539	538	(1)
<b>EXECUTIVE MANAGEMENT</b>						
Revenue	1,283	1,277	5	2,560	2,555	5
Expenditure	1,604	1,277	(327)	2,882	2,555	(327)
<b>GOVERNANCE &amp; FINANCIAL CONTRIBUTIONS</b>						
Revenue	3,101	3,098	3	6,205	6,202	3
Expenditure	2,517	2,914	397	5,956	6,190	234
<b>LEGAL COUNSEL</b>						
Revenue	550	548	2	1,098	1,096	2
Expenditure	604	545	(59)	1,215	1,096	(119)
<b>MANAGEMENT ACCOUNTANT</b>						
Revenue	360	359	2	719	718	2
Expenditure	383	359	(24)	742	718	(24)
<b>Surplus/(Deficit)</b>	<b>304</b>	<b>198</b>	<b>106</b>	<b>(199)</b>	<b>13</b>	<b>(211)</b>
<b>REGIONAL PLANS &amp; POLICIES</b>						
<b>RPS, STRATEGY, URBAN DEV &amp; RESPONSE TO ISSUES</b>						
Revenue	1,469	1,462	6	2,931	2,925	6
Expenditure	987	1,320	333	2,648	2,925	276
<b>Surplus/(Deficit)</b>	<b>482</b>	<b>142</b>	<b>339</b>	<b>283</b>		<b>283</b>

REVENUE & EXPENSES	Year to Date			Full Year Forecast		
Environment	Actual	Budget	Variance	Forecast	Budget	Variance
<b>Revenue</b>						
Grants and subsidies	1,502	985	516	4,020	2,886	1,134
Other revenue	58	-	58	58	-	58
Rates	13,809	13,750	58	27,559	27,501	58
<b>Total revenue</b>	<b>15,369</b>	<b>14,736</b>	<b>633</b>	<b>31,637</b>	<b>30,387</b>	<b>1,250</b>
<b>Expenditure</b>						
Depreciation and amortisation	219	196	(24)	415	391	(24)
Employee benefit expenses	5,351	5,098	(253)	10,450	10,196	(253)
Internal Charges/Recoveries	2,576	2,562	(14)	5,137	5,123	(14)
Other expenses	4,846	5,016	170	14,786	14,761	(25)
<b>Total operating expenditure</b>	<b>12,993</b>	<b>12,872</b>	<b>(121)</b>	<b>30,788</b>	<b>30,472</b>	<b>(316)</b>
<b>Surplus/(Deficit)</b>	<b>2,376</b>	<b>1,864</b>	<b>512</b>	<b>849</b>	<b>(85)</b>	<b>934</b>

Significant Activities	Year to Date			Full Year Forecast		
	Actual	Budget	Variance	Forecast	Budget	Variance
<b>AIR</b>						
<b>AIR MONITORING</b>						
Revenue	377	376	2	753	751	2
Expenditure	316	305	(11)	717	751	35
<b>AIR STRATEGY</b>						
Expenditure	40	-	(40)	40	-	(40)
<b>REGIONAL PLAN: AIR</b>						
Revenue	314	313	1	628	626	1
Expenditure	213	221	7	619	626	7
<b>Surplus/(Deficit)</b>	<b>122</b>	<b>164</b>	<b>(41)</b>	<b>5</b>		<b>5</b>
<b>BIODIVERSITY &amp; BIOSECURITY</b>						
<b>BIODIVERSITY IMPLEMENTATION</b>						
Revenue	727	703	24	1,430	1,406	24
Expenditure	147	222	75	1,331	1,406	75
<b>BIODIVERSITY SCIENCE &amp; MONITORING</b>						
Revenue	636	634	3	1,270	1,267	3
Expenditure	454	451	(3)	1,190	1,267	77
<b>BIOSECURITY</b>						
Revenue	2,440	2,801	(361)	5,921	6,282	(361)
Expenditure	1,987	2,432	445	5,837	6,282	445
<b>Surplus/(Deficit)</b>	<b>1,215</b>	<b>1,033</b>	<b>182</b>	<b>262</b>		<b>262</b>
<b>LAND &amp; WATER</b>						
<b>ENVIRONMENTAL MANAGEMENT</b>						
Revenue	1,048	1,042	6	2,090	2,084	6
Expenditure	928	991	63	2,021	2,084	63
<b>LAND &amp; WATER IMPLEMENTATION</b>						
Revenue	2,606	1,689	917	5,147	3,613	1,534
Expenditure	2,540	1,553	(986)	5,301	3,698	(1,603)
<b>LAND &amp; WATER PLANNING</b>						
Revenue	1,518	1,511	6	3,029	3,023	6
Expenditure	1,491	1,480	(12)	2,491	3,023	532
<b>LAND &amp; WATER SCIENCE AND MONITORING</b>						
Revenue	5,702	5,668	35	11,370	11,335	35
Expenditure	4,876	5,218	342	11,241	11,335	94
<b>Surplus/(Deficit)</b>	<b>1,039</b>	<b>668</b>	<b>371</b>	<b>582</b>	<b>(85)</b>	<b>667</b>

REVENUE & EXPENSES	Year to Date			Full Year Forecast		
Safety and Resilience	Actual	Budget	Variance	Forecast	Budget	Variance
<b>Revenue</b>						
Grants and subsidies	300	17	283	318	35	283
Other revenue	138	279	(141)	441	582	(141)
Rates	7,633	7,702	(69)	15,335	15,404	(69)
<b>Total revenue</b>	<b>8,070</b>	<b>7,998</b>	<b>72</b>	<b>16,093</b>	<b>16,021</b>	<b>72</b>
<b>Expenditure</b>						
Depreciation and amortisation	462	458	(3)	920	916	(3)
Employee benefit expenses	2,943	2,998	55	5,942	5,996	55
Internal Charges/Recoveries	1,380	1,446	66	2,826	2,892	66
Other expenses	3,134	3,265	132	9,735	8,640	(1,094)
<b>Total operating expenditure</b>	<b>7,919</b>	<b>8,167</b>	<b>249</b>	<b>19,422</b>	<b>18,445</b>	<b>(977)</b>
<b>Surplus/(Deficit)</b>	<b>152</b>	<b>(169)</b>	<b>321</b>	<b>(3,329)</b>	<b>(2,424)</b>	<b>(905)</b>

Significant Activities	Year to Date			Full Year Forecast		
	Actual	Budget	Variance	Forecast	Budget	Variance
<b>EMERGENCY MANAGEMENT</b>						
Revenue	1,894	1,865	29	3,759	3,730	29
Expenditure	1,842	1,853	11	3,719	3,730	11
<b>Surplus/(Deficit)</b>	<b>53</b>	<b>12</b>	<b>41</b>	<b>41</b>		<b>41</b>
<b>FLOOD PROTECTION &amp; RIVER MANAGEMENT</b>						
<b>ALEXANDRA FLOOD PROTECTION</b>						
Revenue	176	171	4	355	351	4
Expenditure	118	160	43	308	351	43
<b>EAST TAIERI DRAINAGE</b>						
Revenue	364	359	4	723	719	4
Expenditure	536	454	(82)	1,006	923	(82)
<b>LEITH FLOOD PROTECTION SCHEME</b>						
Revenue	692	785	(94)	1,477	1,570	(94)
Expenditure	291	362	70	692	762	70
<b>LWR CLUTHA FLOOD PROTECTION &amp; DRAINAGE</b>						
Revenue	706	700	6	1,413	1,407	6
Expenditure	1,123	841	(282)	3,531	1,999	(1,532)
<b>LWR TAIERI FLOOD PROTECTION SCHEME</b>						
Revenue	957	653	304	1,609	1,305	304
Expenditure	745	705	(40)	1,584	1,544	(40)
<b>NON SCHEME MANAGEMENT</b>						
Revenue	63	63		126	125	
Expenditure	2	60	58	67	125	58
<b>RIVER MANAGEMENT - CENTRAL</b>						
Revenue	189	189	1	378	377	1
Expenditure	257	275	18	596	596	-
<b>RIVER MANAGEMENT - CLUTHA</b>						
Revenue	222	221		443	443	
Expenditure	297	278	(18)	856	838	(18)
<b>RIVER MANAGEMENT - DUNEDIN</b>						
Revenue	115	114		229	228	
Expenditure	284	314	30	657	667	10
<b>RIVER MANAGEMENT - WAITAKI</b>						
Revenue	314	314	1	628	627	1
Expenditure	263	402	139	719	858	139
<b>RIVER MANAGEMENT - WAKATIPU/WANAKA</b>						
Revenue	257	255	2	511	509	2
Expenditure	213	418	205	888	1,093	205
<b>RIVER MANAGEMENT OVERSIGHT</b>						
Expenditure	2	(2)	(4)	4		(4)
<b>SCHEME OVERSIGHT</b>						
Revenue	(122)	61	(183)	(57)	126	(183)
Expenditure	15	55	40	87	126	40
<b>TOKOMARIRO DRAINAGE</b>						
Revenue	88	88	()	175	175	0
Expenditure	122	163	42	292	334	42
<b>WEST TAIERI DRAINAGE</b>						
Revenue	499	493	6	994	988	6
Expenditure	426	478	52	951	973	22
<b>Surplus/(Deficit)</b>	<b>(177)</b>	<b>(501)</b>	<b>324</b>	<b>(3,233)</b>	<b>(2,239)</b>	<b>(994)</b>
<b>FLOOD &amp; LOW FLOW RISK MANAGEMENT</b>						
Revenue	288	287	1	575	574	1
Expenditure	134	222	88	574	574	0
<b>NATURAL HAZARDS</b>						
Revenue	1,371	1,382	(11)	2,754	2,765	(11)
Expenditure	1,249	1,127	(122)	2,892	2,950	58
<b>Surplus/(Deficit)</b>	<b>276</b>	<b>319</b>	<b>(44)</b>	<b>(137)</b>	<b>(185)</b>	<b>48</b>

REVENUE & EXPENSES	Year to Date			Full Year Forecast		
Transport	Actual	Budget	Variance	Forecast	Budget	Variance
<b>Revenue</b>						
Grants and subsidies	10,909	8,529	2,381	20,908	18,845	2,063
Other revenue	4,186	3,648	538	7,857	7,600	256
Rates	8,595	8,561	34	17,157	17,123	34
<b>Total revenue</b>	<b>23,691</b>	<b>20,738</b>	<b>2,952</b>	<b>45,922</b>	<b>43,569</b>	<b>2,353</b>
<b>Expenditure</b>						
Depreciation and amortisation	360	336	(23)	696	673	(23)
Employee benefit expenses	814	1,017	203	1,830	2,033	203
Internal Charges/Recoveries	471	465	(6)	936	930	(6)
Other expenses	19,746	17,842	(1,904)	40,116	38,313	(1,803)
<b>Total operating expenditure</b>	<b>21,391</b>	<b>19,660</b>	<b>(1,731)</b>	<b>43,579</b>	<b>41,950</b>	<b>(1,629)</b>
<b>Surplus/(Deficit)</b>	<b>2,300</b>	<b>1,078</b>	<b>1,222</b>	<b>2,343</b>	<b>1,619</b>	<b>724</b>

Significant Activities	Year to Date			Full Year Forecast		
	Actual	Budget	Variance	Forecast	Budget	Variance
<b>PUBLIC TRANSPORT - DUNEDIN</b>						
Revenue	15,393	13,055	2,338	28,908	27,516	1,392
Expenditure	13,849	12,216	(1,634)	27,974	26,228	(1,746)
<b>PUBLIC TRANSPORT - OTHER</b>						
Revenue	2,081	1,105	976	3,069	2,274	795
Expenditure	2,168	1,103	(1,065)	3,322	2,274	(1,048)
<b>PUBLIC TRANSPORT - WAKATIPU</b>						
Revenue	5,900	6,150	(250)	13,144	12,904	241
Expenditure	5,110	5,909	799	11,501	12,573	1,072
<b>REGIONAL LAND TRANSPORT PLANNING</b>						
Revenue	276	346	(70)	716	707	10
Expenditure	204	351	147	613	707	94
<b>STOCK TRUCK EFFLUENT DISPOSAL</b>						
Revenue	41	82	(41)	83	168	(85)
Expenditure	59	81	22	168	168	-
<b>Surplus/(Deficit)</b>	<b>2,300</b>	<b>1,078</b>	<b>1,222</b>	<b>2,343</b>	<b>1,619</b>	<b>724</b>



REVENUE & EXPENSES	Year to Date			Full Year Forecast		
Corporate	Actual	Budget	Variance	Forecast	Budget	Variance
<b>Revenue</b>						
Dividends	9,278	9,000	278	18,278	18,000	278
Investment revenue	3,838	4,882	(1,045)	8,720	9,765	(1,045)
Other revenue	1,914	1,683	231	2,379	2,149	231
Rates	(9,826)	(9,765)	(60)	(19,591)	(19,531)	(60)
<b>Total revenue</b>	<b>5,204</b>	<b>5,800</b>	<b>(596)</b>	<b>9,787</b>	<b>10,383</b>	<b>(596)</b>
<b>Expenditure</b>						
Depreciation and amortisation	860	595	(264)	1,583	1,191	(393)
Employee benefit expenses	2,619	2,630	11	5,248	5,259	11
Finance costs	4,306	4,712	406	9,019	9,424	406
Internal Charges/Recoveries	(7,701)	(7,687)	14	(15,388)	(15,374)	14
Other expenses	5,574	5,252	(322)	11,197	10,857	(340)
<b>Total operating expenditure</b>	<b>5,658</b>	<b>5,502</b>	<b>(156)</b>	<b>11,659</b>	<b>11,357</b>	<b>(302)</b>
<b>Surplus/(Deficit)</b>	<b>(454)</b>	<b>298</b>	<b>(752)</b>	<b>(1,872)</b>	<b>(974)</b>	<b>(898)</b>

Significant Activities	Year to Date			Full Year Forecast		
	Actual	Budget	Variance	Forecast	Budget	Variance
<b>INTERNAL</b>						
<b>INFORMATION SYSTEMS</b>						
Expenditure	894	234	(661)	1,301	675	(626)
<b>ORC PROPERTY - OPERATIONAL</b>						
Revenue	5	50	(45)	55	100	(45)
Expenditure	83	(15)	(98)	195	-	(195)
<b>RATES COLLECTION</b>						
Revenue	1,418	1,218	200	1,418	1,218	200
Expenditure	497	594	98	1,121	1,218	98
<b>VEHICLES</b>						
Revenue	2	-	2	2	-	2
Expenditure	94	(3)	(97)	210	30	(180)
<b>Surplus/(Deficit)</b>	<b>(144)</b>	<b>458</b>	<b>(603)</b>	<b>(1,353)</b>	<b>(605)</b>	<b>(749)</b>
<b>OVERHEADS</b>						
<b>CORPORATE SUPPORT/RECORDS</b>						
Expenditure	43	(2)	(44)	44		(44)
<b>FINANCE</b>						
Revenue	10	-	10	10	-	10
Expenditure	(66)	(6)	60	(60)		60
<b>HEALTH &amp; SAFETY</b>						
Revenue		-			-	
Expenditure	(67)	(6)	61	(61)		61
<b>HUMAN RESOURCES</b>						
Expenditure	(216)	(8)	208	(208)		208
<b>KURIWAO LEASES</b>						
Revenue	15	25	(10)	40	50	(10)
Expenditure	17	5	(12)	22	10	(12)
<b>TREASURY</b>						
Revenue	3,755	4,507	(752)	8,262	9,015	(752)
Expenditure	4,292	4,710	417	9,007	9,424	417
<b>WHARE RUNAKA</b>						
Expenditure	1	-	(1)	1	-	(1)
<b>Surplus/(Deficit)</b>	<b>(223)</b>	<b>(161)</b>	<b>(63)</b>	<b>(432)</b>	<b>(370)</b>	<b>(63)</b>

<b>STATEMENT OF FINANCIAL POSITION</b>				
<b>AS AT 31 DECEMBER 2024</b>	<b>December</b>	<b>June</b>		<b>June</b>
<b>\$'000</b>	<b>2024</b>	<b>2024</b>	<b>YTD</b>	<b>2025</b>
	<b>Actual</b>	<b>Actual</b>	<b>Variance</b>	<b>Budget</b>
<b>Assets</b>				
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	31,356	13,605	17,751	2,455
Trade and other receivables	31,279	17,139	14,140	18,180
Property held for sale	3,350	3,350	0	0
Related party receivable	66,688	38,480	28,208	0
Other financial assets	29,369	27,284	2,085	29,181
Other Current Assets	1,496	1,561	(65)	1,433
<b>Total Current Assets</b>	<b>163,539</b>	<b>101,419</b>	<b>62,120</b>	<b>51,249</b>
<b>NON-CURRENT ASSETS</b>				
Shares in subsidiary	732,720	732,720	0	780,239
Property, plant and equipment	96,147	96,161	(14)	109,835
Intangible assets	290	408	(118)	2,025
Related party receivable	55,990	75,198	(19,208)	150,088
Investment Property	16,850	16,850	0	17,134
Borrower Notes	500	500	0	500
<b>Total Non-Current Assets</b>	<b>902,497</b>	<b>921,838</b>	<b>(19,341)</b>	<b>1,059,821</b>
<b>Total Assets</b>	<b>1,066,036</b>	<b>1,023,256</b>	<b>42,779</b>	<b>1,111,070</b>
<b>Liabilities</b>				
<b>CURRENT LIABILITIES</b>				
Trade and other payables	46,803	20,281	26,522	22,594
Employee entitlements	3,055	3,293	(239)	2,716
Borrowings	81,222	48,359	32,862	69,878
<b>Total Current Liabilities</b>	<b>131,079</b>	<b>71,934</b>	<b>59,146</b>	<b>95,188</b>
<b>NON-CURRENT LIABILITIES</b>				
Non current borrowings	66,678	90,528	(23,850)	110,438
<b>Total Non-Current Liabilities</b>	<b>66,678</b>	<b>90,528</b>	<b>(23,850)</b>	<b>110,438</b>
<b>Total Liabilities</b>	<b>197,758</b>	<b>162,462</b>	<b>35,296</b>	<b>205,626</b>
<b>NET ASSETS</b>	<b>868,278</b>	<b>860,794</b>	<b>7,484</b>	<b>905,444</b>
<b>Equity</b>				
<b>PUBLIC EQUITY</b>				
Public Equity	109,951	102,467	7,484	120,576
<b>Total Public Equity</b>	<b>109,951</b>	<b>102,467</b>	<b>7,484</b>	<b>120,576</b>
<b>RESERVES</b>				
Reserves	758,328	758,328	0	784,868
<b>Total Reserves</b>	<b>758,328</b>	<b>758,328</b>	<b>0</b>	<b>784,868</b>
<b>TOTAL EQUITY</b>	<b>868,278</b>	<b>860,794</b>	<b>7,484</b>	<b>905,444</b>

**TREASURY REPORT**

AS AT 31 December 2024 \$'000	December 2024 Actual	June 2024 Budget	Variance	Previous Quarters
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**Cash and Term Deposits**

BALANCES	Dec-2024	Jun-2024	YTD Movement	24/25 Q1 Sep-24	23/24 Q4 Jun-24	23/24 Q3 Mar-24	23/24 Q2 Dec-23
Cash	21,356	13,605	7,751	11,492	13,604	16,690	3,718
Term Deposits	10,000	0	10,000	0		8,000	28,000
<b>Cash and Term Deposits</b>	<b>31,356</b>	<b>13,605</b>	<b>17,751</b>	<b>11,492</b>	<b>13,604</b>	<b>24,690</b>	<b>31,718</b>

**Managed Fund**

ASSET ALLOCATION	Dec-2024	Jun-2024	YTD Movement	24/25 Q1 Sep-24	23/24 Q4 Jun-24	23/24 Q3 Mar-24	23/24 Q2 Dec-23
Cash	1,776	2,290	(514)	2,891	2,290	3,516	4,001
NZ Fixed Interest	10,693	10,234	459	10,266	10,234	8,274	7,541
International Fixed Interest	2,907	2,911	(5)	2,972	2,911	2,922	2,989
<b>Total - Defensive</b>	<b>15,377</b>	<b>15,436</b>	<b>(60)</b>	<b>16,129</b>	<b>15,436</b>	<b>14,712</b>	<b>14,532</b>
NZ Property	781	752	28	808	752	834	846
NZ Equities	4,468	3,756	712	3,946	3,756	3,871	3,826
Australian Equities	4,228	3,734	494	3,988	3,734	3,667	3,347
International Equities	4,516	3,606	910	3,602	3,606	4,065	3,567
<b>Total - Growth</b>	<b>13,993</b>	<b>11,848</b>	<b>2,145</b>	<b>12,344</b>	<b>11,848</b>	<b>12,438</b>	<b>11,586</b>
<b>Total Managed Fund Balance</b>	<b>29,369</b>	<b>27,284</b>	<b>2,085</b>	<b>28,473</b>	<b>27,284</b>	<b>27,150</b>	<b>26,118</b>

PORTFOLIO PERFORMANCE	YTD Actual	YTD Budget	Variance	YTD Sep-24
Interest	233	200	33	64
Dividends	278	175	103	188
Other (Fees)	(63)		(63)	(31)
Market Value Gain / (Loss)	1,637	662	975	968
Desposit / (Withdrawal)			0	0
<b>Total Portfolio Performance</b>	<b>2,085</b>	<b>1,037</b>	<b>1,048</b>	<b>1,188</b>

**Borrowings**

LGFA DEBT	Dec-2024	Jun-2024	YTD Movement
Council	25,000	25,000	0
Port Otago	122,678	113,678	9,000
<b>Total LGFA Debt</b>	<b>147,678</b>	<b>138,678</b>	<b>9,000</b>

COUNCIL DEBT	Amount	Maturity	Rate
Commercial Paper	5,000	Mar-2025	4.53%
Floating Rate Note	5,000	Apr-2025	4.68%
Fixed Rate Bond	5,000	Apr-2026	5.70%
Floating Rate Note	5,000	Apr-2027	4.82%
Fixed Rate Bond	5,000	Apr-2028	5.70%
<b>Total Council Debt</b>	<b>25,000</b>		<b>5.08%</b>

## 9.2. Activity Performance as at Quarter 2 2024-25

<b>Prepared for:</b>	Finance Committee
<b>Report No.</b>	GOV2519
<b>Activity:</b>	Governance Report
<b>Author:</b>	Mike Roesler, Manager Corporate Planning
<b>Endorsed by:</b>	Amanda Vercoe, General Manager Strategy and Customer
<b>Date:</b>	19 February 2025

### PURPOSE

- [1] To present the Council's Activity Performance Reports for the 6-month period ended 31 December 2024.

### EXECUTIVE SUMMARY

- [2] The Activity Performance Report shows non-financial performance against the measures and targets defined for year one in the Long-Term Plan 2024-2034 [LTP].
- [3] The LTP provides detailed targets for years one to three, and in less detail for years four to ten. These measures and targets are periodically reviewed as part of the Annual Plan process to reflect improvement in how ORC measures performance and changes in the understanding and expectations of performance.
- [4] This report is concerned with year one being the 2024-25 financial year.
- [5] Of the 59 targets, 43 are achieved, 7 are partially achieved and 3 are flagged as not achieved.
- [6] The 'Discussion' section talks to the targets that are not on track.
- [7] The attachment to this report provides the detailed results for quarter two.

### RECOMMENDATION

*That the Committee:*

- a) **Notes** this report.
- b) **Notes** that the attached Activity Performance Report for the period 1 July 2024 to 31 December 2024 being quarter two of the 2024-25 financial year.

### BACKGROUND

- [8] This report includes non-financial performance information relating to the service delivery activities in the Annual Plan 2024-25, being year 1 of the Long-Term Plan. Progress over the 2024-25 financial year is reported to the Finance Committee on a quarterly basis. At year-end the 2024-25 Annual Report is completed, and following external audit, is approved by Council.

### DISCUSSION

- [9] The attachment shows activity performance recorded against the 59 targets included in the Long-Term Plan for year 1. As at 31 December 2024, of the 59 targets, 43 are on track to be achieved, 7 are 'at risk' of not being achieved, and 3 will not be achieved.

[10] The 'not achieved' (red) targets relate to the:

- Regional Planning Activity, and the target relating to consultation on maps of highly productive land completed by 31 December 2024.

Public consultation will be completed during 2025. Council is waiting on direction from central government.

- Land and Water Activity, and the target of 'freshwater hearing panel nominations and required documents submitted to Chief Freshwater Commissioner by 30 June 2025'.

The proposed Otago Land and Water Regional Plan [pLWRP] and the section 32 report were ready for notification decision by end of October 2024, but this decision has been deferred due to legislative change.

- Transport Activity, and the target relating to percentage of scheduled services on-time (punctuality – to five minutes).

Services are heavily affected in both Dunedin and Queenstown by extensive road works, road closures and heavy congestion. Punctuality for Dunedin was 87% and for Queenstown 89%.

[11] The 'partially achieved' (yellow) targets relate to the:

- Governance & Community Engagement Activity, and the target for timeliness of response to official information requests.

As of 31 December 2024, 98.8% of requests had been responded to within the legal timeframes.

- Regional Planning Activity, and the following targets:

- Joint Queenstown future development strategy completed by 30 June 2025.

The delay in completing the Housing and Business Development Capacity Assessment (HBCA) for the joint ORC-QLDC Future Development Strategy (i.e. Spatial Plan Gen 2.0) impacts this target. It is uncertain when the Future Development Strategy will be notified to the public, heard by a Panel and completed.

- Draft Regional Air Quality Strategy is made available for public consultation along with the revised Air Plan by 30 June 2024.

A draft strategy will be presented to the ESP Committee in June 2025. It is unlikely to be released for public consultation until August 2025, in conjunction with the Air Plan.

- Air Activity, and the target relating to Council approving Regional Plan Air for notification by 30 June 2025.

The draft Plan and section 32 report will be ready for notification by August 2025, which is two months later than the target.

- National Hazards & Climate Change Activity, and the following targets:

- Completing the first 'Head of Lake Whakatipu Natural Hazards Adaptation' strategy.

The 31 December 2024 delivery target has been revised to early 2025. This allows sufficient time for community feedback and final decision-making.

- Progress the South Dunedin Future natural hazards adaptation plan as per annual work plan.

The timeline of the South Dunedin Future Programme has been revised due to identified information gaps and data limitations. A further delay on the risk assessment report also impacts the delivery of this target.

- Flood Protection & River Management Activity, and the target of communicating issues to affected landholders within 20 working days.

For Quarter 2 (October - December), 3 out of 153 enquiries were not responded to within the 20-working day period.

## CONSIDERATIONS

### Strategic Framework and Policy Considerations

- [12] This report is completed within the planning and reporting framework defined in Council's Long-Term Plan.

### Financial Considerations

- [13] This report compliments the Financial Performance Report also provided to this 20 February 2025 Finance Committee meeting.

### Significance and Engagement Considerations

- [14] No consideration.

### Legislative and Risk Considerations

- [15] Quarterly, and monthly activity performance reporting is not a legal requirement, but rather satisfies the level of oversight requested by Otago's elected regional councillors. It is provided in addition to the legally required Annual Report.

- [16] The Annual Report 2024-25 will be prepared post 30 June 2025, and is typically available to Councillors in September-October following an external audit process and report.

### Climate Change Considerations

- [17] No considerations.

### Communications Considerations

- [18] No considerations.

## NEXT STEPS

- [19] The quarter three Activity Performance Report is programmed for consideration in May 2025 Finance Committee meeting.

## ATTACHMENTS

1. Activity Performance Report as at Quarter 2 2024-25 [**9.2.1** - 6 pages]

# Activity Performance Report

2024-25 QUARTER TWO – @ December 2024

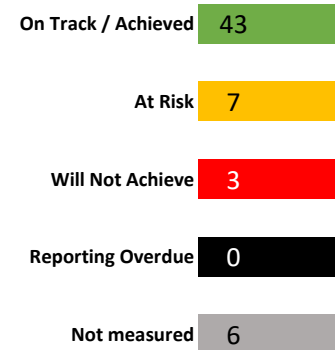
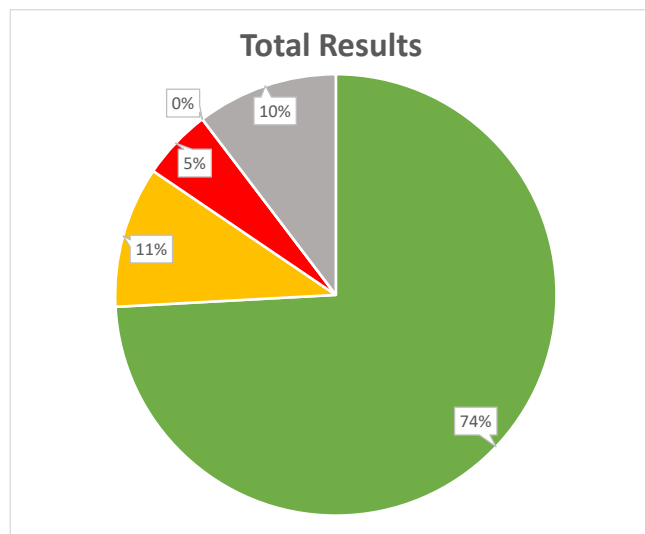


[www.orc.govt.nz](http://www.orc.govt.nz)

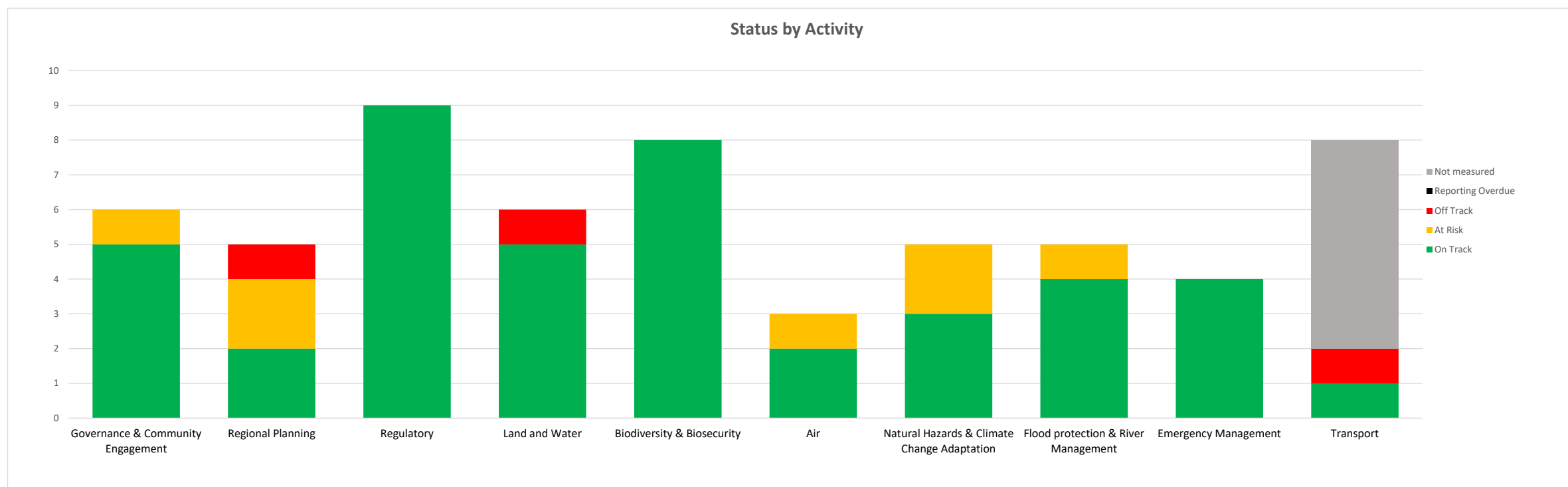


## Service Delivery Performance

The 2024-25 Annual Plan contains 35 level of service statements, 56 measures and 59 targets related to activities being delivered in the 2024-25 year.



A full list of measures, targets and the results for each quarter is included at the end of this report.



REGIONAL LEADERSHIP			
Governance & Community Engagement	Q1	Q2	COMMENT
Percentage of official information requests responded to within 20 working days of being logged - Target: 100%			We are at 98.8% compliance. There were 2 late responses out of 168 LGOIMA requests.
Deliver our Long-Term Plan, annual reviews of the LTP, and reporting of performance against plan as per the statutory requirements - Target: Annual Plan adopted by council prior to 30 June 2025			On track
Percentage of council agendas are publicly available two working days or more before a meeting - Target: 100%			100% on target
Biannual survey is conducted to understand and improve community awareness, perceptions and expectations of ORC - Target: Report against the action plan to Council by March 2025.			On track
Customers express high levels of satisfaction with customer service provision - Target: Develop Customer Policy to determine satisfaction levels			Customer Policy has been approved. On track to determine benchmark and reporting requirements.
Increase opportunities for engagement with diverse groups across Otago to lift awareness and understanding of the work of the regional council and seek feedback on performance Target: Create and implement engagement plan and establish engagement data			On-track for delivery of level of service statement
Regional Planning	Q1	Q2	COMMENT
Support integrated and well managed urban growth across Otago - Target: Joint Queenstown future development strategy completed by 30 June 2025			As the Housing and Business development capacity assessments (HBCA) for the joint ORC QLDC FDS (Spatial Plan Gen 2.0) is delayed until early 2025, at least it is uncertain when the FDS will be notified to the public, heard by a Panel and completed.
Support integrated and well managed urban growth across Otago - Target: Consultation on maps of highly productive land completed by 31 December 2024			It is unlikely that public consultation will be completed by end of December 2024 as we are still waiting on direction from central government.
Develop a regional biodiversity strategy and implement ORC actions. Target: Draft regional biodiversity strategy is made available for public consultation by 30 June 2025			The draft Biodiversity Strategy will be ready for Council endorsement for public consultation by 30 June 2025.
Develop a Regional Air Quality Strategy and implement ORC actions. Target: Draft Regional Air Quality Strategy is made available for public consultation along with the revised Air Plan by 30 June 2025.			A draft strategy will be presented to the ESP Committee in June, but is unlikely to be released for public consultation until August, in conjunction with the proposed Air Plan.
Develop a Regional Climate Change Strategy and implement ORC actions -Target: ORC actions from the Regional Climate Change Strategy are implemented, and the effectiveness of the strategy is monitored and reported to Council annually.			It is expected that the monitoring programme will be developed in 2025, and most of the new actions will be underway by June 2025.
Regulatory	Q1	Q2	COMMENT
Maintain 24-hour/7 day a week response for environmental incidents - Target: Pollution hotline staff available/on call 24/7			Expect to be on track.
Maintain 20 appropriately trained responders for maritime oil pollution incidents -Target: 20 responders attend 3 exercises per year			Expect to be achieved.
Percentage of resource consent applications processed in accordance with Resource Management Act 1991 legislative timeframes - Target: ≥98%			100% of consents have been processed within timeframes since the start of the new financial year.
Percentage of performance monitoring returns completed each year, as per the Compliance Audit and Performance Monitoring Schedule targets - Target: ≥90%			Expect to be on target
Percentage of significant non-compliance identified where action is taken in accordance with Compliance Policy - Target: 100%			Expect to be on track.
Percentage of programmed inspections/audits completed each year, as per the Compliance Audit and Performance Monitoring Schedule targets - Target: ≥90%			Expected to be on track

Maintain compliance with Port and Harbour Marine Safety Code - Target: External review is completed and deemed to be code consistent.		Expected to be achieved
The safety campaign for recreational 'boaters' is delivered - Target: 80% achieved		Expect to be achieved
Percentage of public enquiries for consent information completed within 10 working days - Target: Maintain or increase		We are on track to meet the end of year target.



ENVIRONMENT			
Land and Water	Q1	Q2	COMMENT
Complete the Land and Water Regional Plan (LWRP) - Target: Freshwater hearing panel nominations and required documents submitted to Chief Freshwater Commissioner by 30 June 2025.			The pLWRP and the section 32 report were ready for notification decision by end of October 2024, but this decision has been deferred due to legislative change.
ORC led and community/landowner supported workshops and events are delivered which promote best practice land management for soil conservation, water quality and/or the efficient use of water. Target: At least 12 ORC led workshops or events are delivered annually			15 ORC-led or co-led events delivered so target met for the year but these will continue as needed.
Site specific projects are developed for selected degraded waterbodies - Target: New projects and associated milestones are developed and reported to Council			A new approach to deciding and developing key projects is expected to be in place for year 2 implementation. The approach reflects and consolidates on the new [Yr2] scaled environmental fund. On the ground, Council continues to deliver on it's planned implementation programme for the 2024-25 financial year.
Site specific projects are developed for selected degraded waterbodies - Target: Project actions have been progressed as scheduled (>80%)			Project actions are being progressed- this is on track.
Catchment Action Plans (CAPs) give effect to the ICM programme and are developed in partnership with iwi and in collaboration with the community. Target: One Catchment Action Plan (CAP) to be presented to Council for approval by 30 June 2025			Target achieved. CAP was approved by Council on November 2024.
Report the results of environmental monitoring for freshwater, land use, estuarine, and regional coastal environments. Target: Annual report for each of the 4 environments to Council prior to 30 June 2025.			On track
Biodiversity & Biosecurity	Q1	Q2	COMMENT
Actions within the Biosecurity Operational Plan (BOP) are identified and progressed - Target: 100% of targets for priority pests are delivered.			Continue to implement the Biosecurity Operational Plan for priority pests. KPIs are tracking well.
Actions within the Biosecurity Operational Plan (BOP) are identified and progressed - Target: 90% of actions achieved within timeframes specified.			Continue to implement the Biosecurity Operational Plan for non-priority pests programmes.
Externally funded biosecurity projects/programmes are implemented as per their agreements - Target: 90% of deliverables in the agreements with Central Government are progressing as scheduled			Deliverables are progressing as scheduled.
Biodiversity Forum-based joint projects to enhance indigenous biodiversity are developed - Target: New projects and associated milestones are developed and reported to Council and forum partners			New projects are being developed. This is on track.
Joint projects are implemented against milestones - Target: Project actions have been progressed as scheduled (>80%)			Target expected to be achieved.

Alignment between initiatives and deliverables receiving Council funding, and Council's strategic biodiversity strategic objectives - Target: 80% alignment			On track with 80% alignment.
Externally funded freshwater projects/programmes are delivered as per their agreements - Target: 90% of deliverables in the agreements with Central Government are progressing as scheduled			Deliverables are progressing as scheduled.
Report the results of environmental monitoring for regional indigenous biodiversity ecosystems - Target: Annual report completed prior to 30 June 2025			On track, scheduled to present the Science biodiversity results/programme to Council 2025.
<b>Air</b>	<b>Q1</b>	<b>Q2</b>	<b>COMMENT</b>
Implement a regional air monitoring programme - Target: Annual report on monitoring programme completed and reported to Council			on track
Report the results of environmental monitoring for air. - Target: Annual report for air monitoring for previous financial year reported to Council by 30 Sept 2024. Note: ≥95% = achieved			Target delivered on 20 March 2024 presented to Environmental Science and Policy Committee.
Complete review of the Regional Plan Air - Target: Council approves Regional Plan Air for notification by 30 June 2025			The draft Plan and section 32 report will be ready for notification by August 2025, which is two months later than the LOSM in the LTP.

On Track	At Risk	Off Track	Not Measured	Reporting Overdue
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<b>CLIMATE CHANGE AND RESILIENCE</b>			
<b>Natural Hazards &amp; Climate Change Adaptation</b>	<b>Q1</b>	<b>Q2</b>	<b>COMMENT</b>
Natural hazards information is available via the web-based Otago Natural Hazards Database - Target: Database is accessible and up-to-date 100% of the time			Database has been accessible 100% of the time and no issue anticipated.
Percentage of flood warnings that are issued in accordance with the flood warning manual - Target: 100%			Delivery on track. Flood warnings issued as per Flood Procedure manual instructions.
Implement the findings of the regional natural hazards risk assessment and inform adaptation planning and implementation - Target: Implementation and additional assessments of natural hazards and risks based on the findings of the Otago Natural Hazards Risk Assessment. Phased delivery Yr 1 to 10			No issues expected at this stage.
Implement prioritised natural hazard risks adaptation works - Target: The first Head of Lake Whakatipu natural hazards adaptation strategy completed by 31 December 2024; Actions developed, implemented and reviewed, as per Head of Lake Whakatipu natural hazard adaptation strategy.			A revised schedule to deliver the first iteration of the strategy will be in early 2025. This is to allow sufficient time for community/public feedback on the draft Strategy, and incorporation of this feedback into the final version of the Strategy document.
Implement prioritised natural hazard risks adaptation works - Target: Support the South Dunedin Future Programme - South Dunedin Future natural hazards adaptation plan progresses as per annual work plan			The delay in the delivery of the risk assessment report affected the overall progression of the SDF programme. The impact of the delay is currently being assessed.
<b>Flood protection &amp; River Management</b>	<b>Q1</b>	<b>Q2</b>	<b>COMMENT</b>
Percentage of scheme renewals programme: Major flood protection and control works are maintained, repaired, and renewed to the key standards defined in relevant planning documents. - Target: > 85% of renewal programmes completed			The delivery programme and milestones for 2024/2025 renewal programme is on track for delivery. Details provided in Engineering Quarterly Reports All renewals projects as expected to met target.
Percentage of scheme maintenance programme: Major flood protection drainage and control works are maintained, repaired, and renewed to the key standards defined in relevant planning documents. - Target: > 85% of planned maintenance programme completed			The scheduled maintenance program is on track as planned, no issues to raise at this time.
Percentage of planned maintenance programme: Channel works are maintained, repaired, and renewed to the key standards defined in relevant planning documents - Target: >85% of planned maintenance programme completed			The River Management programme is currently on track and expected to meet the 85% target.

Respond within defined timelines for reported issues and to flood events in a timely manner - Target: Flood repair programme: Damage identified, prioritised and a repair programme is made available to affected communities within 3 months of the event/100%.			There has been one flood event (October 2024) recorded during the 2024/25 financial year. The flood recovery programme was updated and shared within the required three month timeframe of this level of service. On track for achieving this performance measure.
Respond within defined timelines for reported issues and to flood events in a timely manner - Target: Reported issues that have been investigated and appropriate action determined and communicated to affected landholders within 20 working days.			3 enquiries in October fell short of the KPI of 100% responses within 20 working days.
<b>Emergency Management</b>	<b>Q1</b>	<b>Q2</b>	<b>COMMENT</b>
Emergency Management Otago staff are available to respond 24/7 to a Civil Defence emergency - Target: Maintain a duty roster for 24/7 365 coverage for initial responses to Civil Defence emergencies			Expected to maintain LOSM throughout the year.
Provide a regional coordination facility (ECC) capable of coordinating a region-wide emergency - Target: An appropriate facility as defined in the CDEM Partnership Agreement is available for immediate activation. Adequate staff (as defined in the Group Training and Capability Strategy) are trained and capable to coordinate a region wide response			Meeting LOSM, no issues anticipated.
Support is provided to Emergency Management Otago to fulfil Otago CDEM Group requirements as defined in the CDEM Act and CDEM - Target: Fulfil all requirements as the administering authority and the Otago CDEM Partnership Agreement			Expected to meet LOSM.
Provide a regional coordination facility (ECC) capable of coordinating a region-wide emergency - Target: Adequate staff (as defined in the Group Training and Capability Strategy) are trained and capable to coordinate a region wide response			Work continues on growing the existing pool of trained staff and is largely dependent on attracting further ORC staff to be available for training.

On Track	At Risk	Off Track	Not Measured	Reporting Overdue
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<b>TRANSPORT</b>			
<b>Transport</b>	<b>Q1</b>	<b>Q2</b>	<b>COMMENT</b>
Percentage of scheduled services on-time (punctuality – to five minutes) - Target: 95%			Services are heavily affected in both Dunedin and Queenstown by extensive roadworks, road closures and heavy congestion. Punctuality for Dunedin was 87%, and for Queenstown 89%.
Overall passenger satisfaction with Dunedin Public Transport system at annual survey - Target: Maintain or increase 3 yr rolling average >=90%			The next survey will take place in Q4 2025.
Annual public transport boardings in Queenstown - Target: Increase			The next survey will take place in Q4 2025.
Annual public transport boardings in Dunedin - Target: increase			The next survey will take place in Q4 2025.
Percentage of scheduled services delivered (reliability) - Target: 95%			Target expected to be achieved.
Overall passenger satisfaction with Whakatipu Public Transport system at annual survey - Target: Maintain or increase 3yr rolling average >=90%			Annual survey to be completed in Q4
Percentage of users who are satisfied with the provision of timetable and services information - Target: Maintain or increase 3 yr rolling average >=90%			Surveys are completed in Q4 - Targets are expected to be achieved.
Percentage of users who are satisfied with the overall service of the Total Mobility scheme- Target: Maintain or increase 3 yr rolling average >=90%			Surveys are done in Q4. We expect to achieve the target.

On Track	At Risk	Off Track	Not Measured	Reporting Overdue
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